

Bedwell Primary School



Headteacher : Miss E L Shaw, B.Ed

Bedwell Crescent, Stevenage, Hertfordshire, SG1 1NJ - 01438 351198
admin@bedwell.herts.sch.uk - www.bedwell.herts.sch.uk - @bedwell_school

23/03/26

Dear parents and carers,

PARENT GOVERNOR VACANCY

We have a vacancy for the role of parent governor on our governing body. The governing body is responsible for strategic leadership, robust accountability, oversight and assurance for the school's educational and financial performance. We are passionate about education and committed to continuous school improvement to ensure the best possible outcomes for all of our pupils.

As a parent governor, you'll join us in making sure we effectively carry out our responsibilities. You'll also play a vital role in bringing a parental perspective to the governing board, but you're not there to speak 'on behalf' of the parent body. There is training and information to help you.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children.
- Good interpersonal skills, curiosity and a willingness to learn.
- The ability to attend 3 meetings each term, usually 5pm - 7pm on a Thursday.

You will be expected to:

- Attend at meetings, listen and ask questions.
- Maintain confidentiality.
- Commit to training and learning new skills.
- Visit the school with a clear purpose to the visit.

There will always be help if you need it. The term of office usually lasts for 4 years.

If you're interested in applying, please complete the candidate form attached to this letter and return to the school office by **23rd April 2026**. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Victoria de Naeyer using chair@bedwell.herts.sch.uk or talk to Miss Shaw.

Thank you,

Victoria de Naeyer
Chair of Governors

curiosity + empathy + co-operation + reflectiveness + independence + perseverance

Bedwell Primary School



Headteacher : Miss E L Shaw, B.Ed

Bedwell Crescent, Stevenage, Hertfordshire, SG1 1NJ - 01438 351198
admin@bedwell.herts.sch.uk - www.bedwell.herts.sch.uk - @bedwell_school

Parent Governor Application Form

Candidate name:	
Candidate address:	
Candidate statement:	

I confirm I am a parent or carer of a registered pupil at the school and am not:

- An elected member of the local authority
- Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of application.

Signed: _____ Date: _____

curiosity + empathy + co-operation + reflectiveness + independence + perseverance

Bedwell Primary School

Headteacher : Miss E L Shaw, B.Ed

Bedwell Crescent, Stevenage, Hertfordshire, SG1 1NJ - 01438 351198
admin@bedwell.herts.sch.uk - www.bedwell.herts.sch.uk - @bedwell_school

